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| **Checked by Supervisor / Initials & date** | | | |  | | | | |
| **Location:** | | | | **SAM Details:** | | | | |
|
| **Company Name:** | | | | **Date:**  **Start time: Finish Time:** | | | | |
|
| **Staff name:** | | | | **Staff name:** | | | | |
|
| **Team Leader (Print):** | | | | **Signature:** | | | | |
| Daily Completion | | | | | | | | |
| Local Network Enclosures / Address | Work comp |  | | | |  | | |
| Location |  | | |  |  | |
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| **IN PROCESS INSPECTION FOR LOCAL NETWORK ENCLOSURES** | | | | | | **Y** | **N** | **N/A** | |
| Joint is located in Pit/Manhole in accordance with the design. | | | | | | 🞎 | 🞎 | 🞎 | |
| Physical location of Joint is not in a hazardous location. (eg driveway, too close to road way/intersection) | | | | | | 🞎 | 🞎 | 🞎 | |
| Correct cable length left within pit/Manhole. (Min 10m from base of joint to pit entry/exit). | | | | | | 🞎 | 🞎 | 🞎 | |
| Enclosure supported/mounted correctly with cable coiled and housed correctly within pit/manhole. | | | | | | 🞎 | 🞎 | 🞎 | |
| Enclosure labelled correctly and correct naming convention followed. | | | | | | 🞎 | 🞎 | 🞎 | |
| Cables labelled legibly for correct identification & with the correct naming convention and location on cable. | | | | | | 🞎 | 🞎 | 🞎 | |
| Correct port allocation and usage as per installation document. | | | | | | 🞎 | 🞎 | 🞎 | |
| Heat-shrink less than 10mm slippage from base & Aluminium foil applied correctly and blue line visible | | | | | | 🞎 | 🞎 | 🞎 | |
| Correct cable size as per construction plan. | | | | | | 🞎 | 🞎 | 🞎 | |
| Sufficient glue protruding from the heat-shrink. | | | | | | 🞎 | 🞎 | 🞎 | |
| Dummy plugs fitted and tightened, such that they cannot be pulled out easily. | | | | | | 🞎 | 🞎 | 🞎 | |
| All glands tightened correctly (Mastic has been used between the two halves). | | | | | | 🞎 | 🞎 | 🞎 | |
| Site left safe (no rubbish or unattended equipment/materials that may be hazardous) & Site left clean & tidy. | | | | | | 🞎 | 🞎 | 🞎 | |
| Enclosures are pressure tested with 34 Kpa of pressure. | | | | | | 🞎 | 🞎 | 🞎 | |
| Sealing ring fitted with sealant. | | | | | | 🞎 | 🞎 | 🞎 | |
| Cable tube length cut at a minimum length of 120mm. | | | | | | 🞎 | 🞎 | 🞎 | |
| Hose clamps securing cables to strain relief bracket. | | | | | | 🞎 | 🞎 | 🞎 | |
| Tube lengths from cables are a minimum length of 130 mm from the sheath cut. | | | | | | 🞎 | 🞎 | 🞎 | |
| Sheath cut 10 mm above the top of the strain relief bracket. | | | | | | 🞎 | 🞎 | 🞎 | |
| Sheath cut 40 mm from the base to allow for strain relief. | | | | | | 🞎 | 🞎 | 🞎 | |
| Splice tray cover labelled. | | | | | | 🞎 | 🞎 | 🞎 | |
| Splice tray correct naming convention followed. | | | | | | 🞎 | 🞎 | 🞎 | |
| Correct position of ribbon splices and secured in holders. | | | | | | 🞎 | 🞎 | 🞎 | |
| Splice protectors are correctly labelled. | | | | | | 🞎 | 🞎 | 🞎 | |
| All ribbons routed as per installation document and are secured in clips. | | | | | | 🞎 | 🞎 | 🞎 | |
| All ribbons do not exceed the minimum bend radius of 30mm. | | | | | | 🞎 | 🞎 | 🞎 | |
| Velcro straps installed through to keep ribbons organised and assist with routing. | | | | | | 🞎 | 🞎 | 🞎 | |
| Front and side covers fitted. | | | | | | 🞎 | 🞎 | 🞎 | |
| **Comments:** | | | | | | | | | | |
| **Checked by Supervisor / Initials & date** | | | |  | | | | |
| **Location:** | | | | **SAM Details:** | | | | |
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| **Company Name:** | | | | **Date:**  **Start time: Finish Time:** | | | | |
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| **Staff name:** | | | | **Staff name:** | | | | |
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| **Team Leader (Print):** | | | | **Signature:** | | | | |
| Daily Completion | | | | | | | | |
| Distribution Enclosures / Address | Work comp |  | | | |  | | |
| Location |  | | |  |  | |
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| **IN PROCESS INSPECTION FOR DISTRIBUTION NETWORK ENCLOSURES** | | | | | | **Y** | **N** | **N/A** | |
| Joint is located in Pit/Manhole in accordance with the design. | | | | | | 🞎 | 🞎 | 🞎 | |
| Physical location of Joint is not in a hazardous location. (eg driveway, too close to road way/intersection) | | | | | | 🞎 | 🞎 | 🞎 | |
| Correct cable length left within pit/Manhole. (Min 10m from base of joint to pit entry/exit). | | | | | | 🞎 | 🞎 | 🞎 | |
| Enclosure supported/mounted correctly with cable coiled and housed correctly within pit/manhole. | | | | | | 🞎 | 🞎 | 🞎 | |
| Enclosure labelled correctly and correct naming convention followed. | | | | | | 🞎 | 🞎 | 🞎 | |
| Cables labelled legibly for correct identification & with the correct naming convention and location on cable. | | | | | | 🞎 | 🞎 | 🞎 | |
| Correct port allocation and usage as per installation document. | | | | | | 🞎 | 🞎 | 🞎 | |
| Correct port allocation and usage as per installation document. | | | | | | 🞎 | 🞎 | 🞎 | |
| Heat-shrink less than 10mm slippage from base & Aluminium foil applied correctly and blue line visible | | | | | | 🞎 | 🞎 | 🞎 | |
| Correct cable size as per construction plan. | | | | | | 🞎 | 🞎 | 🞎 | |
| Sufficient glue protruding from the heat-shrink. | | | | | | 🞎 | 🞎 | 🞎 | |
| Site left safe (no rubbish or unattended equipment/materials that may be hazardous) & Site left clean & tidy. | | | | | | 🞎 | 🞎 | 🞎 | |
| Enclosures are pressure tested with 34 Kpa of pressure. | | | | | | 🞎 | 🞎 | 🞎 | |
| Sealing or O-ring fitted correctly. | | | | | | 🞎 | 🞎 | 🞎 | |
| Fibreglass strength member correctly secured to clamp. | | | | | | 🞎 | 🞎 | 🞎 | |
| Transport tube cut to the right length and tied to splice tray. | | | | | | 🞎 | 🞎 | 🞎 | |
| Tubes installed in mainframe without twists that may cause the tubes to kink. | | | | | | 🞎 | 🞎 | 🞎 | |
| Loose tubes tied onto the bottom tray correctly. | | | | | | 🞎 | 🞎 | 🞎 | |
| Correct ribbon routing in storage tray. | | | | | | 🞎 | 🞎 | 🞎 | |
| Spiral wrap and transport tubes in place and secured. | | | | | | 🞎 | 🞎 | 🞎 | |
| Velcro restraining strap installed. | | | | | | 🞎 | 🞎 | 🞎 | |
| Correct ribbon routing from storage tray to splice tray. | | | | | | 🞎 | 🞎 | 🞎 | |
| Ribbons do not exceed the minimum bend radius. | | | | | | 🞎 | 🞎 | 🞎 | |
| Fibre laid up neatly & spliced into protector from bottom of splice tray. Splice protectors secured in splice holders. | | | | | | 🞎 | 🞎 | 🞎 | |
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| **Comments:** | | | | | | | | | | |